

# SUFFICIENT INFORMATION FOR CONSULTATION WITH SON CHECKLIST

The following is a list of required information that the proponent (or Crown, municipality, county, or town) must include in a consultation request to SON. If all of the following information is not included, the request will be returned to the sender and not reviewed until all required information is included. **Sending the correct information the first time will ensure the most efficient process possible.**

Send this information in an email with the subject line including the industry and project name (e.g. Subject: Residential Development. Bluewater Shores)

**TO: [associate.ri@saugeenojibwaynation.ca](mailto:associate.ri@saugeenojibwaynation.ca)**

**CC: [manager.ri@saugeenojibwaynation.ca](mailto:manager.ri@saugeenojibwaynation.ca); [execassist.ri@saugeenojibwaynation.ca](mailto:execassist.ri@saugeenojibwaynation.ca)**

## **STRICTLY REQUIRED INFORMATION:**

Attached to the email, send the following information in a word document or PDF titled: “Initial Project Information:”

### **WHAT**

1. The Project’s current name as well as any previous names.
2. Full description of the nature and scope of the proposed project (e.g. 12 lot, subdivision and 3 new roads, etc.)

### **WHERE**

3. Civic address of the proposed project.
4. PDF Map of the proposed project site.

### **WHEN**

5. The anticipated timing of the proposed activity and associated sub-activities (permitting, technical review work, etc.)

### **WHO**

6. Name and contact information of proponent for the purposes of drafting agreements. Names and contact information for any lead consultants/contacts.

### **Please also attach:**

GIS shapefile of the proposed activity site.

## **IF AVAILABLE AT THE TIME OF COMMUNICATION, PLEASE INCLUDE:**

In the “Initial Project Information” document:

7. A description of the consultation process, including intended activities, start and end time-lines, permits required, and opportunities for engagement, if any.
8. List of foreseeable impacts, including impacts to SON land and land-users and how these impacts are to be minimized/mitigated.

### **Attach Separately:**

Supporting documentation, including copies of permit applications, technical studies, assessments, policies, etc. which are pertinent to the proposed activity.